



UNIVERSITY OF THE PHILIPPINES LAW CENTER

PARALEGAL TRAINING PROGRAM

PTP COURSE OUTLINE

(Online)

Module #	Training Hours	Course Title/Description
1	1	Course Introduction/Orientation
2	3	Introduction to Philippine Law
3	3	Philippine Constitution
4	3	Philippine Legal and Judicial System
4-1	1	Pop Quiz #1
5	3	Administrative Law
6	3	Law on Public Officers
7	3	Legal and Judicial Ethics for Lawyers, Judges, and Paralegals
8	3	Legal Research Techniques
9	3	Legal Writing Forms and Documents
10	3	Write Lab: Understanding and Preparing Case Digests and Affidavit
10-1	1	Pop Quiz #2
11	3	Law on Persons and Family Relations
12	3	Fundamentals of Succession and the Extrajudicial Settlement of Estate
13	3	Public Land Act: Property Registration and Conveyancing
13-1	1	Pop Quiz #3
14	3	Law on Obligations and Contracts
15	3	Essentials of Commercial Contracts and other Special Contracts
16	3	Law on Citizenship and Immigration
16-1	1	Pop Quiz #4
17	3	The Laws on Business Organization and the Revised Corporation Code of the Philippines
18	3	Corporate Housekeeping, Anti-Money Laundering Act, and the Philippine Competition Act
19	3	Intellectual Property Law
19-1	1	Pop Quiz #5

20	3	The Consumer Act of the Philippines and Related Laws on Consumer Protection
21	3	Compliance with the Environmental Laws of the Philippines
21-1	1	Pop Quiz #6
22	4	Temp Check/Group Reporting
23	3	Tax Compliance and the TRAIN and CREATE Laws
24	3	Labor Laws
24-1	1	Pop Quiz #7
25	6	Barangay Conciliation, Mediation, and Procedures in Civil Litigation and Small Claims Resolution
26	6	Criminal Law and Procedures on Criminal Prosecution and Litigation
26-1	1	Pop Quiz #8
27	3	Course Integration
	94	Total training hours